



Moving checklist

Moving is a challenging undertaking. Our checklist will help you plan it right. You can find details about the key words in our blog.



	Administrative tasks	Organizational tasks	Practical tasks
Preparations	<input type="checkbox"/> Set the date of your move <input type="checkbox"/> Request legal moving day / vacation day <input type="checkbox"/> Inform schools and daycares, etc. <input type="checkbox"/> Contact your Internet service provider <input type="checkbox"/> Create a budget for your move	<input type="checkbox"/> Hire a moving company? (Get several quotes!) <input type="checkbox"/> Hire a cleaning company? (cleaning guarantee!) <input type="checkbox"/> Ask people to help you move (Time buffer!) <input type="checkbox"/> Reserve moving vans, trailers, etc. <input type="checkbox"/> New / old tenant lease transfer agreements	<input type="checkbox"/> Clean out, sell, give away or recycle your stuff <input type="checkbox"/> Use up pantry staples and frozen food <input type="checkbox"/> Repair any damage in your current apartment <input type="checkbox"/> Make furnishings plan for future apartment <input type="checkbox"/> Order new furniture (Delivery date!)
Month of your move	<input type="checkbox"/> Change address (delivery services, authorities) <input type="checkbox"/> Tell your family, friends and acquaintances <input type="checkbox"/> Fill out change-of-address form at post office <input type="checkbox"/> Review insurance and set up consultation <input type="checkbox"/> Update standing orders	<input type="checkbox"/> Check on parking spaces, parking permits / restrictions <input type="checkbox"/> Tell your neighbors (vehicles, elevator access) <input type="checkbox"/> Moving day prep (assign tasks, make signs) <input type="checkbox"/> Plan food, order from meal delivery service <input type="checkbox"/> Arrange care for kids and pets	<input type="checkbox"/> Get moving boxes / packing materials <input type="checkbox"/> Get moving blankets, tool sets, work gloves <input type="checkbox"/> Pack and label boxes (contents, where they go) <input type="checkbox"/> Disassemble furniture and pack it securely <input type="checkbox"/> Toolkits, cleaning supplies, first-aid kits, etc.
	Things to do the day before	Tips for moving day	Administrative tasks after you move
Last day to-do list	<input type="checkbox"/> Pack an overnight bag for your first night <input type="checkbox"/> Wallet, phone / charging cable and keys <input type="checkbox"/> Organize food for your moving team <input type="checkbox"/> Pack up all remaining items <input type="checkbox"/> Tape all doors / drawers on smaller furniture	<input type="checkbox"/> Wake up early enough to start the day calmly <input type="checkbox"/> Eat a hearty breakfast and drink lots of liquids <input type="checkbox"/> Make final preparations (snacks, signs, etc.) <input type="checkbox"/> Welcome your moving team and assign tasks <input type="checkbox"/> Be available for organizational issues	<input type="checkbox"/> Report damage to moving co. (3 days) <input type="checkbox"/> Damage to superintendent of new apt. (14 days) <input type="checkbox"/> Residents' registration office (14 days) <input type="checkbox"/> Inform insurer of any damage in old apartment <input type="checkbox"/> Security deposit returned? (2 months)